



**SARLA PERFORMANCE FIBERS LIMITED**  
**CIN: L31909DN1993PLC000056**

Regd. Office: Survey No. 59/1/4, Amlī Pipariā Industrial Estate, Silvassa - 396 230  
(U.T. of Dadra & Nagar Haveli), Tel: 0260-3290467, Fax: 0260-2631356,  
Email : [info@salafibers.com](mailto:info@salafibers.com) | Website : [www.sarlafibers.com](http://www.sarlafibers.com)

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Date: 27th January, 2023

Dear Shareholder(s),

**Sub: Transfer of Equity Shares of the Company to Investor Education and Protection Fund (IEPF) Authority**

We wish to inform you that pursuant to the provisions of Sections 124, 125 and other applicable provisions of the Companies Act, 2013, read with **Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016** ("IEPF Rules") the dividend amount(s) remaining unpaid or unclaimed for a period of seven years from the date of transfer to the Unpaid Dividend Account will be transferred by Sarla Performance Fibers Limited ("the Company") to the Investor Education and Protection Fund (IEPF) established by the Central Government.

Our records indicate that you have not claimed your final dividend for the Financial Year 2015-16 and onwards and the outstanding amount(s) are lying unpaid/ unclaimed against your folio/ demat account, the details of which are given in annexure overleaf. You are therefore requested to claim the unpaid / unclaimed dividend amount(s) and prevent the transfer of underlying shares to Investor Education and Protection Fund Authority, by returning the duly signed annexure with your bank account details mentioned therein along with copy of client master list reflecting your current bank account details at the earliest but not later than Saturday, 4<sup>th</sup> November, 2023 as also indicated overleaf, which shall enable us to make payment. It is to be noted that issue of payments without mentioning of bank account details are disallowed.

Shareholders holding shares in physical form are requested to send the Request Form duly filled & signed and Investor Service Request Form ISR – 1, Form ISR - 2 and Form No. SH 13 (Nomination Form) duly filled as per the instructions stated therein along with the supporting documents including original cancelled cheque stating your name as the Account holder to Link Intime India Private Limited, the Registrar and Transfer Agent of the Company, on or before **Saturday, 4<sup>th</sup> November, 2023**.

As per SEBI circular dated November 3, 2021 and December 14, 2021 outstanding payments will be credited directly to the bank account if the folio is KYC Compliant. The Investor Request Forms are available at the website of our RTA at : website [www.linkintime.co.in](http://www.linkintime.co.in)

In case, we do not receive the Request Form from you on or before Saturday, 4<sup>th</sup> November, 2023, we shall initiate necessary action to transfer the outstanding dividend pertaining to Financial Year 2015-16 and the corresponding shares to IEPF, as per the said Rules.

You may please note that after transfer of shares to the IEPF Demat Account, you may claim both the unclaimed dividend amount(s) and the shares from the IEPF Authority, by making an online application in the prescribed Form IEPF-5 available on the website of the Ministry of Corporate Affairs at [www.iepf.gov.in](http://www.iepf.gov.in) and sending the scan as well as physical copy of the same duly signed (as per the specimen signature recorded with the Company/Depository) along with requisite documents mentioned in Form IEPF-5, to the Company. The claimant shall file only one consolidated claim in a financial year as per the said rules.

In order to avoid such instances, and in future to receive the credit of dividend amount directly in your bank, we request you to kindly get the bank details viz – Name of the Bank, Branch Address, Account No., Account type, MICR and IFSC Code updated against your folio/ Demat Account No. with Link Intime India Private Limited (for shares held in physical form) and with your Depository Participant (for shares held in electronic form). You are also requested to forward an original cancelled cheque bearing your name along with the request letter.

Members are cautioned that, pursuant to the IEPF Rules, after the transfer of shares to the IEPF Authority, no claim shall lie against the Company in respect of such unclaimed dividend amount and shares transferred to the IEPF Authority.

Thanking you,

Yours faithfully,

For **Sarla Performance Fibers Limited**

**Sd/-**

**Neha Somani**

**Company Secretary and Compliance Officer**